

MITCHELL TOWNSHIP MEETING AGENDA
Thursday, October 16, 2025

/

REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVE AGENDA

MINUTES from September 2025

FINANCIAL STATUS

PUBLIC COMMENTS: (limit 5 minutes)

DEPARTMENTAL REPORTS

- Assessing
- Fire Department
Assistant Fire Chief

ORDINANCE

- Planning Commission
- Roads
- Zoning Administrator
- Cemetery
- Building
- Park
- Elections

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS - L4029 approval

Next meeting date November 20, 2025 @ 7:00 p.m.

ADJOURNED

Mitchell Township Board

September 18, 2025

Meeting Minutes

The September meeting of the Mitchell Township Board was called to order by Supervisor Brimm, on Thursday, September 18th, at 7:00 pm at the Mitchell Township Hall, 6849 W. Tower Rd, Curran, Michigan.

Members Present: Treasurer Kevin Small, Supervisor Carla Brimm, Clerk Olivia Bowers, Trustee Paula Taylor

Members Absent: Trustee Mike Lay

Other Present: 3

August 2025 Minutes

It was moved by Kevin Small, supported by Paula Taylor, to approve the minutes as amended from the August meeting.

Yes- 4 No-0 Absent-1 Motion Carried

August Financial Report

It was moved by Paula Taylor, supported by Kevin Small, to approve Financial Statements.

Yes- 4 No-0 Absent-1 Motion Carried

It was moved by Paula Taylor, supported by Kevin Small, to pay the State of MI withholding tax \$3,518.32

Roll Call: Paula Taylor Yes, Kevin Small Yes, Carla Brimm Yes, Olivia Bowers Yes. 1 Absent

It was moved by Olivia Bowers, supported by Paula Taylor, to pay \$17,201.36 to federal withholding tax including Fire Department Portion.

Roll Call: Paula Taylor Yes, Kevin Small Yes, Carla Brimm Yes, Olivia Bowers Yes. 1 Absent

Public Comment

Departmental Reports

Assessing

None

Fire Department

1 call (Car Fire)

It was moved by Carla Brimm, supported by Olivia Bowers, to pay non-salary employees quarterly.

Yes- 4 No-0 Absent-1 Motion Carried

It was moved by Kevin Small, supported by Paula Taylor, to pay Active 911 \$135.00.

Yes- 4 No-0 Absent-1 Motion Carried

Planning Commission

September 10th See attached minutes

Roads -

None

Zoning Administrator

No Zoning Minutes

Cemetery

None

Building

None

Park

None

Elections

None

Correspondence

Old Business

New Business

It was moved by Carla Brimm, supported by Paula Taylor, to pay \$120.00 for security enhancement.

Yes- 3 No-1 Absent-1 Motion Carried

It was moved by Kevin Small, supported by Olivia Bowers, to pay Banning Electric \$223.00 for generator service.

Yes- 4 No-0 Absent-1 Motion Carried

It was moved by Kevin Small, supported by Paula Taylor, to pay Alcona Treasurer \$21.95 for Pre Chargeback.

Yes- 4 No-0 Absent-1 Motion Carried

Adjourned at 9:10 p.m.

Next meeting October 16th, 2025 @ 7:00 p.m.

Mitchell Township

Profit & Loss

September 2025

	Sep 25
Income	0.00
Expense	
101.101.000 Township Board	
101.000.229 Due Federal Govt	
229.002 Federal Social Security	
862.000 Company Social Sec.	392.15
Total 229.002 Federal Social Security	392.15
229.003 Federal Medicare	
863.000 Company Medicare	91.73
Total 229.003 Federal Medicare	91.73
Total 101.000.229 Due Federal Govt	483.88
101.103.000 Trustees	
702.000 Per Meeting Wage	250.00
Total 101.103.000 Trustees	250.00
902.000 Website and Maintenance	25.00
910.000 Insurance	10,173.00
Total 101.101.000 Township Board	10,931.88
101.171.000 Supervisor	
702.000 Salary	750.00
Total 101.171.000 Supervisor	750.00
101.215.000 Clerk	
702.000 Salary	1,250.00
704.000 Internet	25.00
741.000 Software - New	415.28
Total 101.215.000 Clerk	1,690.28
101.216.000 Deputy Clerk	
702.000 Salary	625.00
Total 101.216.000 Deputy Clerk	625.00
101.253.000 Treasurer	
702.000 Salary	1,100.00
770.00 Postage	1,022.72
802.007 Folding Service	483.52
Total 101.253.000 Treasurer	2,606.24
101.257.000 Assessor	
702.000 Salary	1,600.00
Total 101.257.000 Assessor	1,600.00
101.265.000 Building & Grounds	
702.013 Custodial Wages	100.00
921.000 Water Services	32.00
923.000 Electric	21.13
925.000 Propane - Heat	270.00
926.000 Telephone	156.64
Total 101.265.000 Building & Grounds	579.77
101.276.000 Cemetery	
702.000 Sexton Wages	150.00
Total 101.276.000 Cemetery	150.00

Mitchell Township
Profit & Loss
September 2025

	Sep 25
101.446.000 Street and Bridges	
952.000 Dust Control	6,470.06
Total 101.446.000 Street and Bridges	6,470.06
101.448.000 Street Lighting	
927.000 Street Lighting	106.82
Total 101.448.000 Street Lighting	106.82
101.722.000 Zoning Board	
702.000 Salary	500.00
Total 101.722.000 Zoning Board	500.00
Total Expense	26,010.05
Net Income	-26,010.05

11:16 AM
10/16/25
Cash Basis

Curran Fire Department
Profit & Loss
September 2025

	Sep 25
Income	
206.000.539 State Revenues	
573.000 State Grants	4,879.35
Total 206.000.539 State Revenues	4,879.35
Total Income	4,879.35
Expense	
206.001.000 Fire Department	
862.000 Employers Social Sec.	109.59
863.000 Employers Medicare	25.62
Total 206.001.000 Fire Department	135.21
206.100.000 Fire Department	
726.000 Supplies	956.76
801.000 Association Dues	60.00
802.000 Fees	15.00
Total 206.100.000 Fire Department	1,031.76
206.171.000 Fire Chief	
702.000 Salary	625.00
Total 206.171.000 Fire Chief	625.00
206.175.000 Staff	
709.000 Wages - Dept. Meetings	62.50
712.000 Wages - Fire Runs	960.00
831.000 Seminars and Training	285.88
Total 206.175.000 Staff	1,308.38
206.265.000 Buildings & Grounds	
702.000 Wages - Bldg. Maint.	120.00
923.000 Electric	108.95
925.000 Propane - Heat	480.00
926.000 Telephone	201.95
206.265.000 Buildings & Grounds - Other	83.62
Total 206.265.000 Buildings & Grounds	994.52
Total Expense	4,094.87
Net Income	784.48

Planning Board Meeting September 10, 2025

Frank called meeting to order at 7:20 members present
Frank Rate, Pattie Palmer, Herb Trader, Jason *Stubbs*

and Paula Taylor. Frank opened with information
regarding review/update of Master plan.

State of Michigan has not added many new ordinates
notably alternate energy as solar or wind farms, tiny houses and most

recently Data Centers. The renewable energy has been
addressed and the tiny house or ADU (additional dwelling units).

A quick overview of data centers is they require a great deal
of energy and are usually located near a major water source

For cooling needs. Michigan currently has two one in
Wolverine and in the Detroit area. Frank will gather more information

And address the board accordingly. Meeting adjourned
motion by Frank, supported by Pattie at 7:45.

Next meeting December 10, 2025.

Jason 989-858-4522